

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST JEFFERSON BOARD ROOM
3616 S. I-10 Service Rd. W., Suite 200
Metairie, LA 70001

Monday, February 6, 2023

JPHSA Board Members in Attendance:

James Arey	Robin Parker Brooks	Alan Carroll
Patricia Ehrle	Darrell Renfro	Shawnta Gardener-Taylor
Alex Redfearn		

JPHSA Board Members Absent:

Bruce Galbraith

Staff in Attendance:

Rosanna DiChiro Derbes, Executive Director
Christy Dempster, Chief Financial Officer
Trudy Ingersoll, Accreditation Coordinator

Guests in Attendance:

Tammy Valenti, Visitor
Jim Fairchild, Auditor, Daigrepoint & Brian

Ms. Gardener-Taylor called the meeting to order at 6:04 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda

Ms. Gardener-Taylor asked visitors and staff members in attendance to introduce themselves.

Ms. Gardener-Taylor asked for a motion to adopt the agenda as presented. Ms. Ehrle made a motion to approve the agenda as presented. Mr. Arey seconded the motion. Passed unanimously.

2. Public Comment

None.

3. Service Recipient Concerns

None.

4. Auditor's Report

Mr. Fairchild reported on the financial audit results sent to the Board prior to the meeting. He reviewed the financial statements and what components the auditors reviewed during the audit. A discussion followed. Ms. Gardener-Taylor thanked Mr. Fairchild for his report. Mr. Arey made a motion to accept the FY22 audit report as presented prior to the meeting. Ms. Redfearn seconded. Passed unanimously.

5. JPHSA Board Linkages – None.

6. Required Approvals Agenda

A. December Minutes – (No January meeting) – Mr. Arey made a motion to approve the minutes as presented prior to the meeting. Dr. Parker-Brooks seconded the motion. Passed unanimously.

B. JPHSA Financial FY 23 2nd Quarterly Report (Oct. – Dec.) – Ms. Dempster reviewed the financial quarterly report for the Board. A discussion followed. Ms. Gardener-Taylor asked for a motion to accept the financial quarterly report. Mr. Arey made a motion to accept the report as presented prior to the meeting. Mr. Carroll seconded the motion. Passed unanimously.

C. JPHSA Board Financial FY 23 2nd Quarterly Report (Oct. – Dec.) – Ms. Dempster reviewed the JPHSA Board budget quarterly report for the Board. A discussion followed. Ms. Gardener-Taylor asked for a motion to accept the Board quarterly report. Mr. Arey made a motion to accept the JPHSA Board quarterly report as received prior to the meeting. Dr. Parker-Brooks seconded the motion. Passed unanimously.

7. Board Education

A. Executive Director Update – Dr. DiChiro Derbes reported as follows:

- C'est Bon Survey – Dr. DiChiro Derbes reported the C'est Bon survey is a requirement of the Block Grant from the Louisiana Department of Health through the Office of Behavioral Health. The surveyors come on-site once a year for about three weeks to conduct face-to-face surveys with service recipients in the community. Dr. DiChiro Derbes stated the agency scored well on the survey. A discussion followed.

- Reaccreditation with the Council on Accreditation – Dr. DiChiro Derbes reported JPHSA has officially begun the reaccreditation process with the Council on Accreditation. She informed the board that she and Ms. Ingersoll participated in the intake call a few weeks ago. The accreditation team will be on-site in the beginning of 2024.

- JeffCare Board Update – Mr. Carroll reported on the JeffCare Board meetings. He reported the cash balance continues to increase. Mr. Carroll stated the training for the new Electronic Health System is hands on and beneficial. This coming Wednesday is their next committee meeting.

8. Monitoring Executive Director Performance

A. Treatment of Individuals Served Monitoring Report – Ms. Gardener-Taylor opened discussion on the Treatment of Individuals Served policy monitoring report. Ms. Gardener-Taylor asked the Board if they assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Ms. Redfearn made a motion to accept the interpretation as reasonable for the Treatment of Individuals Served monitoring report as presented prior to the meeting. Seconded by Dr. Parker-Brooks. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with the Treatment of Individuals Served policy. Mr. Carroll made a motion to accept the data provided as documentation of compliance for the Treatment of Individuals Served monitoring report as presented prior to the meeting. Seconded by Dr. Parker-Brooks. Passed unanimously.

B. Financial Condition and Activities – External Report – Ms. Gardener-Taylor opened discussion on the Financial Conditions & Activities policy monitoring report. Ms. Gardener-Taylor asked the Board if they

assessed the interpretation of the monitoring report to be a reasonable interpretation of the policy. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the interpretation of the policy as reasonable. Dr. Parker-Brooks made a motion to accept the interpretation as reasonable for the Financial Conditions & Activities monitoring report as presented prior to the meeting. Seconded by Mr. Arey. Passed unanimously.

Ms. Gardener-Taylor asked the Board if they felt the data presented in the monitoring report indicated compliance with the interpretation presented. The Board affirmed they did. Ms. Gardener-Taylor asked for a motion to accept the data provided as documentation of compliance with the Financial Conditions & Activities policy. Ms. Redfearn made a motion to accept the data provided as documentation of compliance for the Financial Conditions & Activities monitoring report as presented prior to the meeting. Seconded by Dr. Parker Brooks. Passed unanimously.

9. Monitoring Board Performance

A. Board Self-Evaluation – Ms. Ehrle volunteered to complete the Board self-evaluation.

B. Policy Review – Global Governance-Management Connection – Ms. Gardener-Taylor opened discussion on the Global Governance-Management Connection policy. No changes were made to this policy.

Unity of Control – Ms. Gardener-Taylor opened discussion on the Unity of Control policy. No changes were made to this policy.

C. 2023 Yearly Agenda – Ms. Ingersoll reported on the draft Yearly Agenda. A discussion followed. The Board changed the date of the Board Retreat to August 5. Dr. Parker-Brooks made a motion to accept the 2023 Yearly Agenda. Mr. Carroll seconded. Passed unanimously.

D. Recruitment – Ms. Ingersoll reported speaking to a potential applicant. Individual was invited to today's board meeting, but did not show. Ms. Ehrle stated she would reach out to the individual to see if she is still interested.

10. Announcements

A. Board Generated Items – None.

B. Next Board meeting – The next meeting of the Board is on Monday, March 6, 2023, 6:00 p.m. at **JPHSA's East Jefferson Building, 3616 S. I-10 Service Rd., W., 2nd Floor Board Room, Metairie, LA 70001.**

11. Adjournment

Ms. Gardener-Taylor made a motion to adjourn the meeting at 6:55 p.m. Darrel Renfro seconded the motion. Passed unanimously.


SHAWNTA GARDENER-TAYLOR
Board Chairperson